



19th October 2018

Dear Parents and Carers,

School Meals – Secondary Pupils (Years 7 -11)

In order for your child to have a school meal, a credit balance must be maintained on their Parent Pay account at all times.

Until now we have been allowing pupils to have a meal, when they have been referred to the office by the canteen and contacting parents to top up. However, with effect from Wednesday 31st October 2018, pupils will only be allowed to purchase items from the food hall if there is sufficient credit on their accounts to cover the full cost of any purchases. Your child will be refused a meal if there are insufficient funds on their account when they reach the till point.

Please ensure that you regularly check your child's ParentPay account to monitor balances and see what your child is spending, as pupils are able to select from a variety of individually priced food and drinks, which are not part of the fixed £2.25 'meal deal' option.

Pupils in the Stamford Raffles Campus have the opportunity of purchasing items at break time, as well as lunch time. If a pupil purchases items at break and lunch times their daily spend will reflect this.

There are a variety of meal options available to our secondary phase students in Years 7 to 11:

1. Fixed meal deal (hot or cold) at £2.25
 - a. A hot main course, dessert, and bottle of water.
 - b. A sandwich (*value of up to £1.40) or prepared meal (i.e. pasta), with a cold dessert and bottle of water.
2. Deli option – individual cold foods, which are charged on a per item basis, please refer to the tariff attached; detailing what is on offer and how these are charged. A list of the tariff is also clearly on display in the dining hall.

Please note, if you child is eligible for free school meals, a maximum limit of £2.25 will be applied. Your child will only be able to spend above this limit if they have money on their Parent Pay account.

The pupil daily spend limit is currently capped at £10.00. If you would like a maximum daily spend limit placed on your child's school meal account, this must be requested in writing, or by email to the school office office@smsj.london . Please note we will only be applying limits once written permission has been received.

All payments must be made online via ParentPay; we cannot accept payment at the School Offices for meals.

Please do not hesitate to contact the school office should you require any further information. Many thanks for your continued support.

Kind regards,

School Office