



# St Mary's and St John's CE School

*"With God, all things are possible" (Matthew 19:26)*

Telephone: 020 8202 0026  
Email: office@smsj.london  
Website: www.smsj.london

*Wisdom Service Hope*

Principal: Martin Serrão BA, MEd (Camb)

Friday 14<sup>th</sup>, September 2018

Dear Parents and Carers,

**Open Evening – Monday 24th September 2018 – EARLY CLOSING FOR YEARS 7 TO 11**

As you are aware on Monday 24 September we will be holding our Secondary Transfer Open Evening. This is a very important and exciting event for the school as we have the opportunity to share our fantastic facilities with parents and students who are considering SMSJ for secondary education.

In order to prepare for this event, the Middle and Upper Schools will close for students in Years 7 to 11 at 12.50pm. All Year 7, 8, , 10 & 11 students will be asked to leave the site at lunchtime (12.50pm) and many will be returning later in the day to support with the event (separate permission letters will be sent for those nominated students). Students in Years 5 and 6 will be dismissed at 3.30pm as normal from the Middle School and we hope to see them later in the day for a tour at the Open Evening.

As a result of the early closure, lunch will not be available at the Upper School site and there will be a reduced service at Middle School. If you wish your child to have a school lunch as usual then please complete the slip below and return to either the Middle or Upper School office by Wednesday 19<sup>th</sup> September so that we can make appropriate catering arrangements. If you nominate for your child to stay for a school lunch then they will be given a packed lunch.

School for all students will begin again on Tuesday 25th September at 9.45am due to our late closure.

Many thanks and we look forward to a fantastic Open Evening.

Yours sincerely,

Ms M. Farrugia  
Vice Principal

**Open Evening (lunch request)**

If applicable, please return to the Middle or Upper School office by Wednesday 19<sup>th</sup> September.

Son/Daughter's name \_\_\_\_\_ PAM \_\_\_\_\_

My son/daughter will be staying for school lunch on Monday 25th September as usual.

Name (parent) \_\_\_\_\_ Date \_\_\_\_\_

Signed (parent) \_\_\_\_\_



**Primary Phase**, Neale House Campus, Prothero Gardens, Hendon, NW4 3SL  
**Junior Phase**, Bennett House Campus, Sunningfields Road, Hendon, NW4 4QR  
**Senior Phase**, Stamford Raffles Campus, Downage, Hendon, NW4 1AB

