



St Mary's and St John's CE School

"With God, all things are possible" (Matthew 19:26)

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Wisdom Service Hope

Principal: Martin Serrão BA, MEd (Camb)

Monday 1st February 2021

Dear Parents/Carers,

Primary Parents' Consultations - Year 1 – Year 6
Virtual appointments using Parents' Evening System

Primary Parents' Consultation will take place on the following days and times for all children in Year 1 through to Year 6.

Monday 8th February 2021: 1:00pm to 5:00pm

Tuesday 9th February 2021: 1:00pm to 7:00pm

This is a very important opportunity to meet virtually with your child's teacher to discuss their progress and commitment to learning. During these two afternoons, there will be no live lessons for Y1-6 but further remote learning will be set for pupils to complete.

Due to social distancing measures this event will be held virtually over the Parents' Evening System platform which you will be familiar with from booking appointments. A parent/carer guide is attached and we are pleased to report that we have found this system to be easy to use and intuitive.

As normal, please visit <https://stmarysstjohnsce.parentseveningsystem.co.uk> to book your appointments. The link can be found on the 'useful links' tab at the top right of the home page of our school website. Instructions about how to login are attached to this correspondence. **If you require any assistance with logging in and booking your appointments please do not hesitate to contact the School Office.**

Once you have booked your appointments, you just need to login to Parents' Evening System (using a device with a microphone, speaker and ideally camera from up to one hour before your first appointment and click the 'Join Video Appointments' button.

As video calls are scheduled through the platform, the timings are fixed and clear countdowns are provided for both parents/carers and teachers to ensure that all appointments run strictly to time. All appointment times are 10 minutes, and if there are further matters to discuss, a follow-up communication can be arranged.

Appointments can be made from 6:00pm on Monday 1st February 2021 and will close on Friday 5th February 2021 at 12:00pm. Any parents who have not made an appointment by this date will be allocated one by the class teacher.

If you require further assistance or have any questions regarding this matter, please contact the School Office

Yours faithfully,

Mr Atkinson
Head of Primary