



# St Mary's and St John's CE School

*"With God, all things are possible" (Matthew 19:26)*

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*Wisdom Service Hope*

Principal: Martin Serrão BA, MEd (Camb)

Monday 4<sup>th</sup> October 2021

Dear Parents/Carers,

## Primary Parents' Consultations – Reception – Year 6

Primary Parents' Consultation will take place on the following days and times for all pupils in Reception to Year 6.

Date	Reception – Year 4 at Neale House	Year 5 & 6 at Bennett House
Monday 11 <sup>th</sup> October 2021	3:30-6:00pm	3:50-6:00pm
Tuesday 12 <sup>th</sup> October 2021	3:30-7:30pm	3:50-7:30pm
Wednesday 13 <sup>th</sup> October 2021	3:30-5:00pm	3:30-5:30pm

This is a very important opportunity to meet with your child's teacher to discuss how they have settled into their new year group and class.

We are delighted to be welcoming parents back onto the school site for these appointments. At Neale House, all consultations will take place in your child's classroom, with entry and exit being through the external classroom doors. At Bennett House, parents will leave and arrive through our main school entrance, with appointments taking place in the Atrium.

Appointment venues will be set up with sufficient distancing and hand sanitiser will be available. Face coverings may be used at your discretion. Please do not arrive more than 10 minutes before your scheduled appointment time to avoid crowding inside whilst waiting.

As normal, please visit <https://stmarysstjohnsce.parenteveningsystem.co.uk> to book your appointments. The link can be found on the 'useful links' tab at the top right of the home page of our school website. Instructions about how to login are attached to this correspondence. **If you require any assistance with logging in and booking please do not hesitate to contact the School Office.**

All appointment times are 10 minutes, and if there are further matters to discuss, a follow-up communication can be arranged. Please note that all teachers will be available until 7:30pm on Tuesday 12<sup>th</sup> but some will not be able to provide appointments until the stated end times on Monday 11<sup>th</sup> and Wednesday 13<sup>th</sup>. Only available slots will be displayed on Parents Evening System online.

**Appointments can be made from 6:00pm on Monday 4<sup>th</sup> October 2021 and will close on Friday 8<sup>th</sup> October 2021 at 12:00pm.** Any parents who have not made an appointment by this date will be allocated one by the class teacher. If you require further assistance or have any questions regarding this matter, please contact the School Office.

Yours faithfully,

Mr Atkinson  
Head of Primary