



St Mary's and St John's CE School

"With God, all things are possible" (Matthew 19:26)

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Wisdom Service Hope

Principal: Martin Serrão BA, MEd (Camb)

Tuesday 7th September 2021

Dear Parents/Carers

Welcome back to the start of the new school year in the primary phase at SMSJ. We hope that you have all had a relaxing and enjoyable summer break. All of our staff are looking forward to an exciting year of learning and we certainly hope that this year will be more settled than last. It was good to welcome our children back yesterday and to see them safe, well and ready for learning.

We are pleased to welcome our new members of teaching staff in the primary phase: Miss Hennessy (Reception), Miss Gannon (Y2), Miss Knapp (Y2), Mr Parsons (Y4), Mr Shepherdson, Miss McCusker, Mr Yeorghaki (Y5) and Mr Furcovi (Y6).

Please find below details of our class names and class teachers:

Class Name	Teacher	Class Name	Teacher
Nursery	Miss Mullan	3 Wisdom	Mrs Vekria
Reception Wisdom	Miss Corkill	3 Service	Miss Hueging
Reception Service	Miss Hennessy	3 Hope	Mr Forro
Reception Hope	Mrs Toth	4 Wisdom	Mr Sonenfeld
1 Wisdom	Mrs Baikie	4 Service	Mr Parsons
1 Service	Miss Chappell	4 Hope	Miss Gaskell
1 Hope	Ms Gauci	5 Wisdom	Miss McCusker
2 Wisdom	Miss Gannon	5 Service	Mr Yeorghaki
2 Service	Miss Knapp	5 Hope	Mr Shepherdson
2 Hope	Miss Ciapryna	6 Wisdom	Miss Sheehan
		6 Service	Ms Bruner
		6 Hope	Mr Furcovi

Procedures at the start and end of the school day

As detailed in our letter prior to the holiday, we have adopted a "soft start" to the school day which is different to how we have previously started the day.

Neale House: Reception, Year 1, Year 2, Year 3 and Year 4 (Reception are part time from 9 th September, full-time from 13 th September)		
08.20	Gates on Prothero Gardens will be opened.	Parents and children from Year 2-4 are encouraged to use the tennis court gate. Nursery, Reception and Year 1 parents are encouraged to use the main gate. Please queue on the paths until the playground gates are opened.
08.25	Playground gates and classroom doors will open.	Children should proceed straight to their classrooms where early activities will be available.
08.40	Registers will be called.	Children arriving in the playground after 08.40 should proceed to the office and sign in as late using the Inventory system.
08.45	Gates will be closed	Late arrivals should use the call button to gain access via the main pedestrian gate.

Neale House Campus, Prothero Gardens, Hendon, NW4 3SL
Bennett House Campus, Sunningfields Road, Hendon, NW4 4QR
Stamford Raffles Campus, Downage, Hendon, NW4 1AB



15:05	Gates on Prothero Gardens will be opened.	
15:10	End of school day	Please collect your child from their classroom doors (Nursery, Reception, Year 1 and Year 2) <i>or</i> From their teacher in the playground (Year 3 and 4)

Bennett House: Year 5 and Year 6

08.45	Gates on Church Terrace will be opened.	Children from Year 5-6 to proceed straight to their classrooms where early activities will be available.
09:00	Church Terrace Gates will be closed. Registers will be called.	Children arriving after the Church Terrace gates are closed should proceed to the office on Sunningfields Road and sign in as late using the Inventory system.
15:30	End of school day	Please collect your child from their class teacher in the playground. Children with parental permission to travel home independently will be dismissed from the playground.

Collection of Children

If someone different is collecting your child at the end of the day, please let the relevant office know by sending an email in advance. In order to keep your children safe, we will not dismiss children to alternative adults if the office has not been informed in writing. If someone is going to be collecting your child regularly, then please ensure they are added to our school database by emailing the school office (office@smsj.london).

Speaking to the Class Teacher

If you need to speak to the teacher at the end of the day, please wait until the class have been dismissed or make an appointment to see the teacher at a mutually convenient time.

Raising Concerns

If you have any concerns at all, please do speak to your child's class teacher in the first instance. If they are unable to resolve your query, please speak to the Assistant Head for your child's phase. The Deputy Heads and I are also usually available for a chat at the start of the school day and you are welcome to make appointments to see us at mutually convenient times. Please email the office, or speak to Mrs Marneros in the Neale House office if you would like to make an appointment.

Primary Leadership Team 2020/21

Our leadership team at primary remains unchanged for the new year.

Primary Leadership Team	
Principal	Mr Serrão
Head of Primary	Mr Atkinson
Deputy Head of Primary (KS2)	Mr Dalziel
Deputy Head of Primary (EYFS KS1)	Mr Patterson
Deputy Head of Primary (Inclusion)	Mrs Livingston
Assistant Head of Primary (Early Years)	Miss Corkill
Assistant Head of Primary (KS1)	Miss Gauci
Assistant Head of Primary (Lower KS2 – Year 3 add 4)	Mr Sonenfeld
Assistant Head of Primary (Upper KS2 – Year 5 and 6)	Ms Bruner

Welcome Meetings

Please see below for the dates of the welcome meetings for each year group. These meetings are an opportunity for you to meet your child's teachers and find out relevant information regarding each year group. Copies of all the presentations will also be posted on the school website following each meeting.

Date	Event	Time	Location
Thursday 9 th September	Year 1 Parent Welcome Meeting	08.40	Neale House
Friday 10 th September	Year 6 Parent Welcome Meeting	09.00	Bennett House
Monday 13 th September	Year 2 Parent Welcome Meeting	08.40	Neale House
Wednesday 15 th September	Year 3 Parent Welcome Meeting	08.40	Neale House
Thursday 16 th September	Year 5 Parent Welcome Meeting	09.00	Bennett House
Friday 17 th September	Year 4 Parent Welcome Meeting	08.40	Neale House

I am very much looking forward to seeing many of you at these meetings and building on our partnership with parents as we move cautiously, but hopefully, into the new school year.

Thank you for your ongoing support.

Yours sincerely,



Mr Atkinson
Head of Primary