



# St Mary's and St John's CE School

"With God, all things are possible" (Matthew 19:26)

Telephone: 020 8202 0026

Email: [office@smsj.london](mailto:office@smsj.london)

Website: [www.smsj.london](http://www.smsj.london)

Wisdom Service Hope

Principal: Martin Serrão BA, MEd (Camb)

Monday 6<sup>th</sup> July 2020

Dear Parent/Carer/Student,

## Re: UCAS process

Further to previous correspondence on the 3<sup>rd</sup> April and the 15<sup>th</sup> May, I am writing to update you on the university application process.

Our Higher Education Week was scheduled for this week and part of that week would have been launching the registration and application process for university. However, due to the current circumstances, this will need to be completed remotely.

In order to support you and your child with this process, I have sent you a Higher Education resource pack in the post. This includes the following resources:

- Hard copy of the UCAS application form
- 'How to guide' for completing the registration and application process
- Parental guide to Higher Education
- Personal statement support booklet
  
- Personal statement presentation

Furthermore, you will find the following presentations from the Sixth Form team to support you through this process on *Iris Connect*:

- Introduction to Higher Education
- Registration for UCAS
- The personal statement

In order to access your *Iris Connect* account, you should have received an activation email to your SMSJ email account. Click on the '**UCAS**' group to watch the presentations. If you are unable to access your account, please e-mail Ms Wood-Cain on [pwoodcain@smsj.london](mailto:pwoodcain@smsj.london).

In addition to the 1:1 guidance from Mrs Phillips and sessions completed in school, students were fortunate to have the opportunity to attend a virtual personal statement webinar hosted by City University.

It is expected that all students intending to apply to university will log on to the UCAS website and use both the digital and paper resources to complete the registration process, application form and a draft personal statement. This would have been a compulsory event for all students had school been open. If you are not intending to apply for university, please email Mrs Phillips.

Further to the 1:1 guidance Mrs Phillips has facilitated virtually, she has also met with students who have been able to come into school for their sessions. For students that have not been able to come in, Mrs Phillips will arrange to meet with you virtually.

We understand the importance of this process and the challenges associated with completing this remotely. We will continue to support your child remotely but are confident that the information pack and presentations will enable you to begin this process. The deadline for the first draft of the personal statement is **Monday 13<sup>th</sup> July**. Please email this to myself and Mrs Phillips.

If you require any further advice on your child's choices, the UCAS process or have any other questions about Higher Education and post 18 options, please contact Mrs Phillips on [mphillips@smsj.london](mailto:mphillips@smsj.london). Additionally, if you have any other questions or concerns please do not hesitate to contact me.

Yours sincerely,



Miss Gershon  
Assistant Principal