



7th October 2019

Dear Parent / Carer,

Sixth Form Students Leaving Site

Being part of the SMSJ Sixth Form brings with it privileges and responsibilities. I have been immensely impressed by the manner in which the students have settled in and adapted to life in the Sixth Form. Consequently, I am delighted to offer the opportunity for students to leave the site during lunchtime.

Students will be able to leave the site at lunchtime upon adhering to the following:

1. Students have received fewer than 3 behaviour points in the previous week
2. Students have a good record of attendance and punctuality to school and to their lessons
3. Students are wearing their lanyards at all times
4. Students use the sign in system on exit and entry to the school site

Students have been provided with an ID card on a lanyard. It is compulsory for the safeguarding of the students that they wear their lanyards at all times (both inside and outside the school). Students must sign in and out of school using the electronic device in reception.

Students with permission to leave the site at lunchtime must return to school to be registered before the start of Period 5 at 1:40pm. This applies to all students irrespective of whether they have lessons or independent study during the afternoon.

As a school we reserve the right to withdraw the privilege for students to leave the site at lunchtime. The students are ambassadors of SMSJ when in the community. Therefore, in the unlikely event that students bring the school into disrepute, we also reserve the right to sanction students (in line with the school's policies).

Please complete the consent form below and hand into Miss Cain in the Sixth Form office.

I look forward to providing further opportunities for the Sixth Form to develop their independence and represent the school in the community.

Yours sincerely,

Miss. E Gershon

Head of Sixth Form
Associate Assistant Principal



Wisdom Service Hope

St Mary's and St John's CE School

"With God, all things are possible" (Matthew 19:26)

Telephone: 020 8202 0026

Email: office@smsj.london

Website: www.smsj.london

Principal: Martin Serrão BA, MEd (Camb)

Permission to leave at lunchtime

Please return this form to Ms Cain in the sixth form centre

Name of Student: _____ Class: _____

- I give permission for my child to leave the school site at lunchtime
- I do not give permission for my child to leave the school site at lunchtime
- I agree to the conditions outlined in the letter

Parent Name: _____ Date: _____