



# St Mary's and St John's CE School

*"With God, all things are possible" (Matthew 19:26)*

Telephone: 020 8202 0026  
Email: [office@smsj.london](mailto:office@smsj.london)  
Website: [www.smsj.london](http://www.smsj.london)

*Wisdom Service Hope*

Principal: Martin Serrão BA, MEd (Camb)

Dear Parent/Carer,

## **SMSJ Update of Data/Contact Details**

We are currently in the process of updating all data and contact details for our students and would therefore be grateful if you could complete and return the attached form to the school office.

- Contact Details
- Home School Agreement
- Digital image consent

Please note that we require a minimum of two contacts for our records, in the event that we are unable to get in touch with the lead contact. Details for 'Contact 1' will be considered as the main contact for all correspondence, including emails and text messaging.

It is important that we hold the most up to date data. The school office should be notified immediately if any of your information changes throughout the school year.

Should you require any further information, please contact the school office on [0208 202 0026](tel:02082020026) or email [office@smsj.london](mailto:office@smsj.london).

Kind regards,

School Office



*Wisdom Service Hope*

**SMSJ Contact Details update**

**Student Name** \_\_\_\_\_ **PAM** \_\_\_\_\_

**Contact 1 (required)**

Name \_\_\_\_\_ Surname \_\_\_\_\_

Relationship \_\_\_\_\_

Phone number \_\_\_\_\_

Email address \_\_\_\_\_

**Contact 2 (required)**

Name \_\_\_\_\_ Surname \_\_\_\_\_

Relationship \_\_\_\_\_

Phone number \_\_\_\_\_

Email address \_\_\_\_\_

**Parent/Carer Signature** \_\_\_\_\_ **Date** \_\_\_\_\_