



15th July 2020

Dear Parents / Carers

We hope this letter finds you and your family well.

Plans for September

We are looking forward to welcoming our students back in September. As always, the safety of our staff and students is paramount and we have been following the guidance received from the government in formulating these plans. Due to the frequently changing guidance, please note this plan supersedes any previous plan you may have received and may be subject to change.

As we said in our email of 10th July, our reintegration of some students this term has been successful and so we will follow a similar pattern for the other year groups from Monday 7th September to Friday 11th September. On Monday 14th September, following a review of our revised risk assessment demonstrating that our social distancing measures are working, all students will return to a full timetable but with a staggered start, break/lunch times and end to each day. This plan has been detailed in a presentation to staff which is available on our [website](#).

When will my child return to school?

To facilitate a safe return to school for our students and staff we are running staff training on the first three days of term (Wednesday 2nd to Friday 4th September). Another important aspect to our risk assessment is ensuring that our students learn about the new social distancing procedures and that we have time to discuss their well-being and how they are coping. We are very aware that this has been (and continues to be) a challenging time for many of our children and we are planning sessions around their mental health and well-being for the first week that they are in school.

	Monday 7th September	Tuesday 8th September	Wednesday 9th September	Thursday 10th September	Friday 11th September
Neale House	Year 1 Year 3	Year 2 Year 4	Rec 9-11.30 Rest of school cleaned	Rec 9-11.30 Year 1 Year 3	Rec 9-11.30 Year 2 Year 4
Bennett House	Year 5 Year 7	Year 6 Year 8	Year 5 Year 6 Site clean	Year 5 Year 7	Year 6 Year 8
Stamford Raffles	Year 9 Year 12	Year 10 Year 11 Year 12 Year 13	Site clean Year 11 Year 13	Year 9 Year 11 Year 12 Year 13	Year 10 Year 11 Year 12 Year 13



Staggered break and lunch times

All students will be allocated staggered break and lunch times to take place within their year group bubble. Each year group will be allocated their own outdoor space and will have time to eat apart from other year group bubbles. Students should either bring in packed lunches or they can purchase 'grab and go' bags at school for the first two weeks. We will then review the situation to see if it is possible to safely provide hot food. Please ensure your child's parentpay is topped up if you would like them to purchase food at school. We will not be serving food at break time on any site so please provide snacks and drinks for your child.

Start and end of the school day

We have staggered the start and finish times of the school day to minimise contact between other bubbles of students and parents/carers. We encourage students to walk or cycle to school and to only take public transport if absolutely necessary. Parents/carers will not be allowed into the school building unless arranged by prior appointment.

Secondary school parents/carers may drop their child to school but should remain inside the car.

Whilst we want to encourage punctuality, to avoid unnecessary mixing your child should not arrive before their allocated start time for the week commencing Monday 14th September. These start and end times for the school day will be in operation for the year groups as indicated until we are told we are allowed to bring the school community back together again. We know this is far from ideal, but we also know that you will understand and appreciate that we have to make such arrangements to keep all of our community as safe as possible.

Please contact us if there are any difficulties with these arrangements if you have children at more than one site by emailing office@smsj.london with the subject heading 'September drop off'.

		Start Time	End Time	Entrance and Exit
Neale House	Reception	8.40	11.30 (Wk1) 12.30 (Wk2) 3.10 (Wk3)	Tennis Court, through main playground and to KS1 entrance.
	Year 1	8.55	3.25	Tennis Court, through main playground and to KS1 entrance.
	Year 2	8.30	3.00	Tennis Court, across the main playground to student entrance.
	Year 3	8.45	3.15	Tennis Court, across the main playground to student entrance.
	Year 4	9.00	3.30	Tennis Court, across the main playground to student entrance.
Bennett House	Year 5	8:40	3:10	Back gate Church Terrace Entrance
	Year 6	8:55	3:20	Back gate Church Terrace Entrance
	Year 7	8:40	3:10	Front student entrance

	Year 8	8:55	3:20	Front student entrance
Stamford Raffles	Year 9	9:00	3:20	Front student entrance
	Year 10	8:45	3:10	Front student entrance
	Year 11	8:30	3:30	Front student entrance
	Year 12	9:10	3:20	Main staff and visitor entrance
	Year 13	9:10	3:20	Main staff and visitor entrance

Will the usual school curriculum resume?

Mental health and well-being will continue to be at the forefront of what we do. The priorities for our students in the first week will be to establish any well-being needs, identify any concerns or anxiety they may have and adjust to the new style school routines and policies. They will also have time with their PAM/Head of Year.

We are proud of the broad and balanced curriculum we are able to offer students, and this will resume from Monday 14th September, although some practical activities will have been modified for health and safety purposes.

Will online learning continue?

Some online learning activities may be set as Home Learning and we will continue to use the technology available to us to generate resources and innovate to enable us to make the most of every learning opportunity to support our students' learning. Teachers may ask for more assignments than usual to be submitted on-line to avoid taking in books which pose more of a risk.

Will my child be expected to socially distance and what hygiene measures will be in place?

Children will remain in their year group bubble throughout the school day and movement around the building will be minimal. Where possible, students will be socially distanced. Students will sanitise their hands on arrival, after a break and on dismissal. Surfaces will be thoroughly cleaned throughout the day and classrooms will always be ventilated and supplied with tissues, lidded bins and hand sanitiser.

The 'catch it, bin it, kill it' approach will be adopted and promoted to all students.

Can my child wear a face mask?

The government guidance states that the wearing of face masks by students is not necessary and that it may inadvertently increase the risk of transmission when not used correctly.

However, if your child wants to wear a face mask, they may do so but it must be plain with no logos and only cover the face and mouth as explained in our revised addendum to the Home-School agreement (attached for your reference - please do discuss this with your child prior to their return to school).

What should my child bring to school?

During the pastoral time, students will receive their timetable. Exercise books will be issued in lesson time during the following week. Students are expected to bring their own equipment every day as they are not allowed to share. This should comprise: at least 2 pens (Year 5 upwards), pencil, ruler and reading book. It is also advised that they have a glue stick and some colouring pencils.

Mobile phones will be handed in during PAM time as usual (Year 5 upwards).

What about breakfast clubs and afterschool activities?

While operating in year group bubbles it will not be possible to safely operate any breakfast club or after-school activities. As we return to school our focus has to be on wellbeing and providing the best possible education. We will review this situation at half term.

If my child/a family member is considered to be clinically extremely vulnerable, should I still send my child to school?

The guidance has said in relation to the clinically extremely vulnerable people, that it is their ambition for all pupils to return to school. However, if your child does fall into this category then please contact their Head of Year so that we can put a support plan in place for them.

Will school uniform be required?

The latest government guidance states that full school uniform should be worn from September. Uniforms do not need to be cleaned any more often than usual, nor do they need to be cleaned using methods which are different from normal.

Please re-familiarise yourself with the uniform requirements on our website (click on the tab of the relevant school site and then 'uniform'). We also request that students wear appropriate school shoes and not trainers.

We would recommend allowing more time than usual to purchase new uniform this summer to allow for social distancing measures which will be in place.

If anyone has difficulty with school uniform, please contact office@smsj.london with the subject heading 'Uniform' as we have some second hand uniform available to lend to students.

What happens if my child falls ill at school?

Your child should not attend school if they feel unwell and you should report their absence via the attendance line in the usual way. We will have qualified first aiders on site and if your child becomes ill, they will go to a medical room and be assessed. You will be contacted and we would ask that you agree to collect your child within 45 minutes. We hope you understand that in the current situation we cannot have students on site who may be contagious and infect others - your support in this matter is much appreciated.

What happens if there is a confirmed case of coronavirus?

If a child or staff member develops symptoms compatible with coronavirus, they will be sent home, advised to self-isolate for 14 days and obtain a test. If someone tests negative, if they feel well and no longer have symptoms similar to coronavirus (COVID-19), they can stop self-isolating. They could still have another virus, such as a cold or flu – in which case it is still best to avoid contact with other people until they are better. Other members of their household can stop self-isolating.

If someone tests positive, they should follow the [‘stay at home: guidance for households with possible or confirmed coronavirus \(COVID-19\) infection’](#) and must continue to self-isolate for at least 7 days from the onset of their symptoms and then return to school only if they do not have symptoms other than cough or loss of sense of smell/taste. This is because a cough or anosmia can last for several weeks once the infection has gone. The 7-day period starts from the day when they first became ill. If they still have a high temperature, they should keep self-isolating until their temperature returns to normal. Other members of their household should continue self-isolating for the full 14 days.

We will alert our local health protection team and abide by the advice received if there has been a positive case in school.

Government Guide

The Department of Education has published a [guide](#) for parents/carers for the month of July and also what to expect in September.

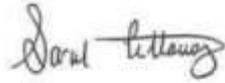
We would like to thank you for your ongoing patience and support during this period. Staff have really appreciated and valued the messages sent through which have contained positive feedback and encouragement for us.

We very much look forward to our school community being together again in September.

Yours faithfully,



Mr M Serrão
Principal



Mrs S Pittaway
Acting Head of Secondary



Mr S Atkinson
Head of Primary

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