



11th October 2019

Dear Parent/Carer,

Re: Neale House Breakfast Club Proposal

Following the success of our extended after-school club provision, which started in September, I am writing to inform you that we wish to now also make changes to our current breakfast club service at Neale House.

Currently the club is run as a drop in service with various options and payments, depending on the time of drop off and whether a breakfast is eaten or not. We have found that the options alone cause confusion to some parents, who are not clear on how the charging system works.

We would therefore like to change the process to ensure that we have a more efficient and transparent service, which will offer:

- The scope to provide a more structured provision, as registration to the club will provide clear levels of attendance;
-A more streamlined charging system, where payment will be billed in advance via Parent Pay based on the days requested and whether breakfast is required or not. Please see the table below for the new charging structure:

Table with 2 columns: Description (With/Without breakfast) and Cost (£1.50/£1.00 per session per child). Includes header 'Hours of Operation: 7.30am - 8.30am'.

-A more varied breakfast menu (see sample menu below):

Table with 6 columns: Breakfast, Monday, Tuesday, Wednesday, Thursday, Friday. Rows include Option 1 (Scrambled Egg on Toast, Porridge, Beans on Toast, Yoghurt Bar, Pancakes), Option 2 (Wholemeal Toast, Crumpets, Toasted Muffin, Wholemeal Toast, Toasted Muffin), Option 3 (Variety of Cereal), and Option 4 (Seasonal Fresh Fruit).



## St Mary's and St John's CE School

*"With God, all things are possible" (Matthew 19:26)*

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*Wisdom Service Hope*

Principal: Martin Serrão BA, MEd (Camb)

The club is available to pupils in Reception to Year 4 and will commence in its new format from Tuesday 29<sup>th</sup> October.

If you would like to continue to use the breakfast club or indeed would like to sign up, please complete and return the attached form/agreement to the school office by Wednesday, 16<sup>th</sup> October.

A handbook containing relevant information and terms and conditions for both the breakfast and after-school clubs is currently being finalised and will be available to parents in due course.

Yours sincerely

Mrs Giaccone  
School Business Manager